Copilot for Microsoft 365 Baseline Readiness Engagement

Configure your Microsoft 365 environment and secure your most sensitive data for entry-level Copilot use.

Copilot for Microsoft 365 is an AI tool that can help you work faster and smarter. When deployed across all of your Microsoft 365 applications (such as Word, Teams, PowerPoint, and Outlook) it can revolutionise office productivity and unlock routes to new competitive advantage.

But for Copilot to work effectively in your organisation, you need to deploy it in the right way.

For example, when a user asks Copilot questions, it will surface any data in SharePoint and OneDrive for Business that the user can access, putting data at their fingertips and enabling faster decision making.

However, if your data hygiene and access processes are not in a good place, allowing Copilot (and thus your employees) easier access to corporate data introduces new security and compliance risks. The last thing you want is employees being able to ask Copilot for the CEOs salary information and personal details!

Kocho's Copilot for Microsoft 365 Baseline Readiness Engagement has been designed to ensure that your environment is properly configured for a baseline rollout of Copilot. Protecting access to your most sensitive data and helping to mitigate compliance risks.

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Kocho's Microsoft 365 Copilot Baseline Readiness Engagement is intended for those clients that want to quickly accelerate their use of Copilot, whilst ensuring essential protections are in place around security and access to highly sensitive information.

The engagement covers the review and deployment of essential technical steps, and data access readiness steps your organisation will need to complete to use its features safely, including:

Technical Readiness

→ Licence review and assignment

→ OneDrive for Business Review

→ Outlook Client review (plus sync settings)

→ Teams review

→ Microsoft Loop enablement

→ Whiteboard enablement

→ M365 WebSockets enablement

→ M365 Application update channel review

→ Semantic index for Copilot review

Data Access Readiness

→ Sensitive data discovery and identification

→ Custom sensitive information type creation

→ Tenant search against custom sensitive information type

→ Results remediation (data move and/or access permission changes)

Note: This baseline readiness engagement does not review your entire SharePoint access model but rather aims to take a tactical approach to protecting the appropriate highly sensitive information.

Throughout the process Kocho will work with you in a collaborative manner, ensuring that your personnel are fully involved in all the readiness activities.

Deliverables:

As an outcome of the engagement you can expect the following to be delivered:

Discovery

Provision of a Delivery Framework Document and Project Vision Summary document, outlining:

→ Project vision

→ Project objectives

→ Stakeholder engagement

→ Defined success criteria

→ Defined implementation approach

→ Clear definition of your sensitive information

Assessment

We'll document any technical changes necessary, including:

→ Sensitive information search results

→ Target destination locations

→ Remediation work required

Testing and Remediation

We'll discuss and enable required technical steps to remediate any access risks to sensitive information discovered. Including some basic testing and assurance work.

Project management and support

→ Planning & reporting

→ Stakeholder communication

→ Overall project governance
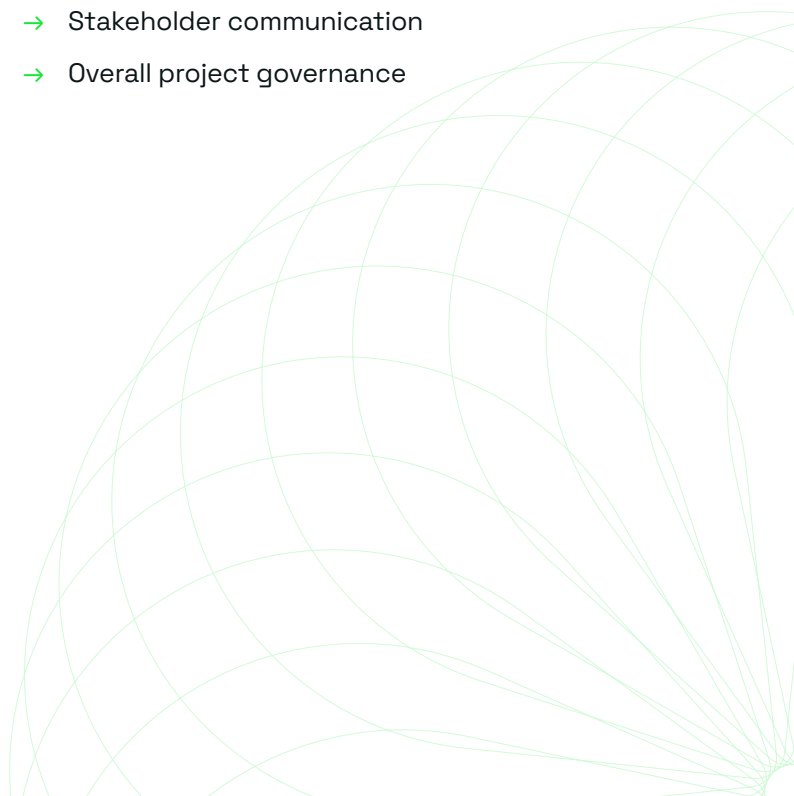
Become greater with Kocho

Contact a friendly member of our team to enquire and get started with our Copilot for Microsoft 365 Baseline Readiness Engagement.

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→ **CONTACT US**

About Kocho

At Kocho, we believe greatness lies in everyone.

That's why we exist, to help companies realise their potential.

By combining the power of Microsoft cloud technology with identity, mobility, connectivity and cyber security services, and our team of talented people, we take our clients on a journey of secure cloud transformation.

And we're with you every step of the way. Because the path to greatness isn't walked alone. We help you adopt and embrace the right tech solutions at the right time.

The result? Sustainable and secure growth that amplifies your business success.

Kocho. Become greater.

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